



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

October 6, 2008

Trane Building Services
Mr. Jeff Page
9801 Metric Blvd Ste 400
Austin, TX 78758

Dear Mr. Page:

The Austin City Council approved the execution of a contract with your company for North Service Center Air Handler Replacement in accordance with the referenced item as follows.

Responsible Department:	Austin Water Utility
Department Contact Person:	Darrell Richmond
Department Contact Email Address:	Darrell.richmond@ci.austin.tx.us
Department Contact Telephone:	512-972-0313
Project Name:	North Service Center Air Handler Replacement
Contractor Name:	Trane Building Services
Contract Number:	CT 2200-08100300013
Contract Period:	October 6, 2008
Extension Options:	None
Requisition Number:	RQS-2200-08060901781
Solicitation Number:	N/A
Cooperative Contract	TXMAS #6-84040
Agenda Item Number:	43
Council Approval Date:	August 28, 2008

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Lupe Cruz
Buyer I
Purchasing Office
Finance and Administrative
Service Department

cc:Darrell Richmond